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PART I

Haryana Government Notifications and Orders

GENERAL ADMINISTRATION (SERVIECS)

The 27th December, 1971

No. 8427-4S-71/36695.—The following Schedule is published in supersession of that published in the Punjab Government notification No. 6272/AS(II)-65/4722, dated 23rd February, 1966. This will be applicable from the Departmental Examination to be held in June, 1972.

SCHEDULE OF SUBJECTS FOR THE DEPARTMENTAL EXAMINATION OF ASSISTANT COMMISSIONERS, EXTRA ASSISTANT COMMISSIONERS AND CANDIDATES FOR THE POST OF EXTRA ASSISTANT COMMISSIONERS IN HARYANA

1—CRIMINAL LAW

First Paper

Indian Penal Code Act XLV of 1860 (as modified up to the 1st August, 1936) as amended by the Government of India (Adaptation of Indian Laws Order, 1937 and Adaptation of Laws Order, 1950, Act XXII of 1939,

Act XVII of 1940, Act XXXV of 1950, Act XLVI of 1952, Act XLVIII of 1952, Act XLII of 1953, Act XXVI of 1955, Act XXXIV of 1956, Act II of 1958, Act 52 of 1959, and the Anti-Corruption Laws (Amendment) Act, 1964 (No. 40 of 1964).

The Restriction of Habitual Offenders (Punjab) Act 1918, Act V of 1918, as amended by Act XXI of 1949, as amended by Punjab Act XXX of 1953, the Criminal Law Amendment Act 1938 (Act XX of 1938), and Punjab Habitual Offenders (Control and Reform) Act XII of 1952.

Indian Evidence Act, 1872 (as modified up to the 1st September, 1935) as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, and Act I of 1938.

General Clauses Act, 1897, as modified up to the 1st January, 1933, as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, and Act XXXII of 1940.

Second Paper

Code of Criminal Procedure, Act V of 1898, as amended by the Punjab Separation of Judicial and Executive Functions Act (No. 25 of 1964), 1964, including Schedule (as modified up to 1st May, 1936), as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, Act XXII of 1939, Act XIV of 1941, Punjab Act XI of 1940, East Punjab (Amendment) Act, XXVIII of 1949, Act XXXV of 1950, Acts I and XXIV of 1951, Acts XXIII, XLVI, LXIV of 1952, Act XXVI of 1955, Act XXXIX of 1956, Act 52 of 1959, Act 56 of 1960, and Anti-Corruption Laws (Amendment) Act, 1964 (40 of 1964).

Rules and Orders of the High Court of Judicature at Lahore Chapters 1, 3, 4, 11 to 13, 19, 21 to 23 and 26 of Volume III and Chapters 3-A and 8 of Volume IV.

Punjab Criminal Procedure (Election Offences) Amendment Act, 1936.

Third Paper

Police Act 1861 (as modified up to the 15th May, 1934), as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, and Police (East Punjab Amendment) Act XXX of 1948.

Gambling Act, 1867 (as modified up to the 1st January, 1935), as amended by the Public Gambling (Punjab Amendment) Act, 1929, and by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950.

Reformatory Schools Act, 1897, as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, and Act I of 1938.

Arms Act, 1959.

The Untouchability (Offence) Act, 1955.

Jails

Prisons Act, 1894, as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, Act I of 1938, and Punjab Act 27 of 1957.

Prisoners Act, 1900 (as modified up to the 15th August, 1935), as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, Act XVII of 1949, and Central Act No. 32 of 1955.

Jails Manual (Edition of 1933), The rules and orders made under the Prisons Act which are distinguished in the Manual by black marginal lines.

LATE NOTIFICATIONS

Punjab Borstal Act (XI of 1926), as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950.

The Punjab Good Conduct Prisoners (Temporary Release) Act, 1962 (Act No. 11 of 1962), and rules framed thereunder.

The Probation of Offenders Act, 1958 (No. 20 of 1958) and rules framed thereunder.

II—CIVIL LAW

Code of Civil Procedure, Act V of 1908, including Schedules (as modified upto 1st November, 1936) as amended by Act XI of 1932, Act XXI of 1936, the Government of India (Adaptation of Indian Laws) Order, 1937, Act X of 1940, Acts II, XIX and XXIV of 1951, and XLVIII and LXXI of 1952, Act XLII of 1953 and Act 66 of 1956.

Rules made by the High Court of Judicature at Lahore under section 122 of the Code of Civil Procedure (Act V of 1908), being amendments of the First Schedule as published in the PUNJAB GOVERNMENT GAZETTE from time to time.

Indian Evidence Act, 1872 (as modified up to the 1st September, 1935), as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, and Act I of 1938.

General Clauses Act, 1897 (as modified up to the 1st January, 1933), as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, and Act XXXII of 1940.

Indian Stamps Act, 1899, Chapters I to IV and VII inclusive of Schedule I-A as amended in its application to the Punjab up to date by various Acts (Adaptation of Indian Laws) Order, 1937, including East Punjab Act No. XXVII of 1949, the Government of India (Adaptation of Laws Order, 1950), Central Act 43 of 1955, Central Act No. XIX of 1958, the Indian Stamp (Punjab Amendment) Act, 1958 (No. 13 of 1958), the Indian Stamp (Punjab Amendment) Act 26 of 1959, the Indian Stamp (Punjab Amendment) Act, 1960 (No. 21 of 1960), the Indian Stamp (Punjab Second Amendment) Act, 1960 (No. 34 of 1960), and the Indian Stamp (Punjab 3rd amendment) Act (6 of 1965).

Court-fees Act, 1870, sections 1 to 20-A, as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, including Schedules I and II, as amended in its application to the Punjab up to date and by Court-fees (Punjab Amendment) Act, 1939 (Act IV of 1939), by Court-fee (Punjab Amendment) Act, 1942 (Act I of 1942), by Court-fees (East Punjab Amendment) Act, 1949 (XXVI of 1949), by Court-fees (Punjab Amendment) Act, 1953 (Act No. XXXI of 1953), Punjab Act 35 of 1954, Court-fees (Punjab Amendment) Act 14 of 1955 and Court-fees (Punjab Amendment) Act 19 of 1957, the Court-fees (Punjab Amendment) Act, 1958 (No. 14 of 1959) and the Court-fees (Punjab Amendment) Act, 1960 (No. 20 of 1960).

Punjab Registration Validating Act II of 1930, Indian Registration Act, 1908, section 2 of Part I, Parts III to IV and X (as amended upto 1st October, 1938), as amended by Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, Indian Registration (Punjab Amendment) Act, 1941 (Punjab Act VIII of 1941) and Act XXXIX of 1948. The Punjab Registration Validating Act, 1955 (No. V of 1955). The Punjab Registration Validating Act, 1956 (No. II of 1956), and the Punjab Registration Validation Act, 1960 (No. 8 of 1960).

Indian Oaths Act, 1873, as modified upto the 1st December, 1955, and as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Adaptation of Laws Order, 1950, Act I of 1938, Act XXXIX of 1939, Central Act No. XXVI of 1955, and Central Act No. 16 of 1958.

Constitution of India.

III—REVENUE LAW

First Paper

1. *Punjab Tenancy Act*, 1887, as modified upto 22nd March, 1926, and as amended by Punjab Act 111 of 1927, Act V of 1929, Act IV of 1933, the Government of India (Adaptation of Indian Laws) Order, 1937, Punjab Act IX of 1939 amended in part (Adaptation of Laws) Order, 1950 and (i) the Punjab Occupancy Tenants (Vesting of Proprietary Rights) Act, 1952, as amended from time to time, and (ii) the Rules framed under all the Acts mentioned above.

2. *Punjab Land Revenue Act*, 1887, as repealed in part by Act XII of 1891, as repealed in part and amended by Act XVII of 1896, as repealed in part and amended by Act IV of 1914, Schedule, Part I, as repealed in part (in Punjab) by Punjab Act II of 1905, and as amended by Punjab Act I of 1899 (Act IV of 1907), Punjab Act II of 1912, section 8 of Act V of 1912, Punjab Act III of 1914, Act XVIII of 1919, Act XXXVIII of 1920, Punjab Act 111 of 1928, Punjab Act VII of 1929, Punjab Act VI of 1934, and notifications and rules thereunder and as modified

by Schedule I of the Devolution Act of 1920, and as amended by the Government of India (Adaptation of Indian Laws) Order, 1937, and Act II of 1938, and the Punjab Land Revenue (Amendment) Act, 1952 (Act XIII of 1952). The Punjab Land Revenue (Special Assessment) Rules, 1958, the Punjab Land Revenue (Amendment) Act, 1953, (Punjab Act XLV of 1953), Punjab Land Revenue (Amendment) Act 5 of 1956, Punjab Land Revenue (Special Assessments) Act 6 of 1956, the Punjab Land Revenue (Amendment) Act, 1958, Punjab Act No. 9 of 1958, Punjab Land Revenue (Amendment) Act, 1964 (Punjab Act No. 27 of 1964), the Punjab Village Common Lands (Regulation) Act, 1953, and Punjab Village Common Lands (Regulations) Rules, 1955.

3. *Punjab Land Administration Manual* (Edition of 1931), Chapters I, II (excepting paras relating to the Punjab Alienation of Land Act, 1900) (Act No. XIII of 1900), IV to IX, XI, XV to XVII and XXII.

4. Chapter 7 of the Punjab Land Records Manual.

5. *The East Punjab Holdings (Consolidation and Prevention of Fragmentation) Act*, 1948, as amended from time to time and the rules framed thereunder.

6. *The Punjab Bhudan Yagna Act*, 1955 (Act No. XLV of 1955), as amended from time to time and the rules framed thereunder.

7. *Indian Registration Act*, 1908, as amended from time to time and rules made thereunder.

8. *The Pepsu Occupancy Tenants (Vesting of Proprietary Rights) Act*, 1954, as amended from time to time and the rules framed thereunder.

9. *The Punjab Public Premises and Land (Eviction and Rent Recovery) Act*, 1959, as amended from time to time and the rules framed thereunder.

10. *The Estate Punjab Ware Award Act*, 1948, as amended up-to-date.

11. *The Punjab Occupancy Tenants (Vesting of Proprietary Rights) Act*, 1952, as amended from time to time and rules framed thereunder.

12. *The Land Improvement Loans Act*, XIX of 1883 and the rules framed thereunder.

13. *The Agriculturist Loans Act*, XII of 1884, and the rules framed thereunder.

14. *The Punjab Land Revenue (Special Charges) Act*, 1958.

15. *The Punjab Land Revenue (Special Charges) Rules*, 1958.

16. *The Punjab Village Common Lands (Regulations) Act*, 1961, and rules framed thereunder.

17. *The Displaced Persons (Compensation and Rehabilitation) Act*, 1954, and rules framed thereunder.

Second Paper

Danies Settlement Manual, 4th Edition, 1930—

1. Chapter I—Introductory.

Book I—The whole.

Book II—Chapters VIII, IX, XIII and XIV.

Book III—Chapters XV, XVI, XVII and XVIII.

2. *Punjab Land Administration Manual* (Edition 1931), Chapters XIII, XIV, XVIII and XIX.

2-A. *The Land Acquisition Act*, 1894.

2-B. *The Land Acquisition (Companies) Rules*, 1963.

3. Chapter 18 of the Punjab Land Records Manual.

4. *The Punjab Security of Land Tenures Act*, 1953, as amended upto date.

5. (a) *The Punjab Security of Land Tenures Rules*, 1953, as amended upto date, and

(b) *The Punjab Security of Land Tenures Rules*, 1956, as amended upto date.

6. *The Pepsu Tenancy and Agricultural Lands Act*, 1955 (Act No. 13 of 1955), as amended upto date.

7. *The Pepsu Tenancy and Agricultural Lands Rules*, 1958, as amended from time to time.

- 7-A. The East Punjab Utilisation of Lands Act, 1949, as amended upto date and rules framed thereunder.
 8. The Punjab Land Revenues Special Assessment (Exemption) Act, 1962.
 9. The Punjab Land Revenue (Special Assessment) Amendment and Validation Act, 1963.
 10. The Punjab Land Revenue (Amendment) Act, 1963.
 11. The Punjab Land Revenue (Special Charges) Amendment Act, 1963, and rules framed thereunder, namely, the Punjab Land Revenue (Special Charges) (First Amendment) Rules, 1963.
 12. The Handbook of Instructions on Special Assessment published by the Revenue Department.
 13. (1) Punjab Excise Manual, Volume I (Third Edition of 1954).
(2) The Medicinal and Toilet Preparations (Excise Duties) Act, 1955.
(3) The Spirituous Preparations (Inter-State Trade and Commerce) Control Act, 1955.
 14. Punjab Excise Manual Volume II (Edition of 1939), as amended upto date—
Chapters 1, 3, 4, 5, 5-A, 8 and 10.
Chapter 16 to 19.
Chapters 27 and 33.
The Punjab Liquor Prohibition Rules, 1955, the Punjab Intoxicating Spirituous Preparations—
Import, Transport, Export, Possession and Sales Rules, 1951.
The Punjab Restaurant (Consumption of Liquor) Rules, 1955.
 15. Punjab Excise Manual, Volume III (Edition of 1941)—
(1) Chapter 1—General Principles of Administration.
(2) Chapter 2—Excise Establishment and their duties and powers.
(3) Chapter 3—Excise Revenue.
(4) Chapter 4—Prosecutions, rewards and disposal of things confiscated.
(5) Chapter 13—Sections 13.1, 13.2. and 13.4.
 16. Punjab Opium Prohibition Rules, 1959.
- Note.*—Copies of the Punjab Excise Manual Volume II (Edition of 1939), will be supplied to candidates for use in the Examination.
17. The Punjab Land Revenue (Surcharge) Act, 1954.
 18. The Punjab Commercial Crops Act, 1963.

IV—Financial Rules

1. Punjab Civil Services Rules, Volume I, Part I—
Chapter I—Extent of Applications.
Chapter II—Definitions (Preliminary knowledge without any practical problem).
Chapter III—General—Conditions of Service.
Chapter V—Addition to pay, compensatory allowances, etc. (Rules 5.33 to 5.64).
Chapter VII—Dismissal, Removal and Suspension.
Chapter VIII—Leave —Rules 8.1 to 8.61.
Chapter IX—Joining time.
Chapter XII—Record of Service.
Chapter XIV—Classification of services with particular references to Punjab Civil Services (Punishment and Appeal) Rules as contained in Appendix 24—Part II, C.S.R., Vol. I.
Chapter XV—Authorities which exercise the powers of a competent Authority under the various Rules.

2. Treasury Rules (Punjab)—

Part I.

Part II, Chapter I—General system of control over treasuries.

Chapter II—Payment of Revenues of the Provinces into the Public Account.

Chapter III—Custody of Moneys.

Chapter IV—Upto 4.91, 4.168 to 4.181.

Chapter VI—Responsibility for Money withdrawn.

Chapter VII—Inter-Government Transactions.

Appendices—B and C.

3. Financial Handbook No. 2—Punjab Financial Rules, Vol. I—

Chapter II—General Principles and Rules.

Chapter III—Special Rules for the treasuries.

Chapter IV—Revenue Receipts and their check.

Chapter V—Pay, Allowances and Pensions—General Rules.

Chapter VI—Pay, Allowances etc. of Gazetted Government Servants.

Chapter VII—Pay, Allowances, etc., of Establishment.

Chapter VIII—Contingencies.

Chapter IX—Miscellaneous Charges.

Chapter X—Loans and Advances.

Chapter XI—Remittances through Telegraphic Transfers, Bank Drafts and Government Drafts.

Chapter XII—Deposits.

Chapter XVII—Budget.

Chapter XVIII—Powers of Sanction.

Chapter XIX—Consent and Delegation Orders.

4. Punjab Civil Services Rules, Vol II (Pension/Provident Fund Rules)—

Chapter I—Extent of application and definitions.

Chapter II—General provisions relating to the grant of pensions.

Chapter III—Service qualifying for pension.

Chapter V—Different kinds of pensions and conditions for their grant.

Chapter VII—Re-employment of pensioners.

Chapter IX—Application for grant of pensions.

Chapter X—Payment of pension.

Chapter XI—Commutation of pensions.

Chapter XIII—Punjab General Provident Fund Rules 13.1, 13.11., 13.14, 13.15.

5. Civil Services Rules, Vol. III (T.A. Rules)—

Chapter I—Definitions.

Chapter II—T.A. Rules, 2.1, 2.4, 2.15., 2.16, 2.18, 2.23, 2.32, 2.35, 2.57, 2.63 to 2.70, 2.107 and 2.109

6. Punjab Financial Rules, Volume II—

Appendices—2, 4, 14, 15, 16 and 18.

7. Account Code, Volume I—

Chapters III, IV and VI.

8. Punjab Budget Manual.
9. Introduction to Government Audit and Accounts (General Chapters only).
10. Punjab Professions, Trades, Calling and Employment Taxation Act, 1956, and the Punjab Professions, Trades, Calling and Employment Taxation (Amendment) Act, 1964 (Punjab Act No 7 of 1964)
11. Punjab Professions, Trades, Calling and Employment Taxation Rules, 1956.

V—Local Government Law

1. Punjab Municipal Act, 911, as amended up-to-date.
2. The Punjab Municipal (Executive Officer) Act, 1931, as amended upto date.
3. The rules of general application in force under the Punjab Municipal Act, 1911, as amended up-to-date
4. The Municipal Works Rules, 1925, published with Punjab Government Notification No. 5690, dated the 4th March, 1925, as amended up-to-date.
5. The Municipal Election Rules, 1952, as amended upto-date.
6. Rules for the procedure to be observed by Municipal Committees in dismissing their officers and servants and as to appeals from such orders—Punjab Government Notification No. 4421, dated the 17th February, 1955, as amended up-to-date.
7. Punjab Town Improvement Act, 1922, as amended upto date.
8. The Punjab Development Damaged Areas Act, 1951, as amended up-to-date.
9. The Municipal Account Code, 1930, revised edition, as amended up-to-date.
10. The Punjab Gram Panchayat Act, 1952, as amended up-to-date.
11. The Punjab Gram Panchayat Rules, 1965, and the Gram Panchayat Elections Rules, 1961, as amended up-to-date and the Punjab Village Panchayat Works Rules.
12. The Punjab Panchayat Samitis and Zila Parishads Act, 1961, the Punjab Panchayat Samitis and Zila Parishad (Amendment) Act, 1963 (Punjab Act No. 20 of 1963), the Punjab Panchayat Samitis and Zila Parishad Amendment Act, 1964 (Punjab Act No. 14 of 1964) and the Punjab Panchayat Samitis and Zila Parishads Amendment Act, 1965 (Punjab Act No. 3 of 1965).
13. The Punjab Panchayat Samiti (Primary Members) Election Rules, 1961.
14. The Punjab Zila Parishads Election Rules, 1961.
15. The Punjab Panchayat Samitis (Co-optation of Members) Rules, 1961.
16. The Punjab Panchayat Samitis and Zila Parishads (Chairman and Vice-Chairman) Election Rules, 1961.
17. The Punjab Zila Parishads (Co-optation of Members) Rules, 1961.
18. The Punjab Panchayat Samitis and Zila Parishad (Election Petition) Rules, 1961.
19. The Punjab Panchayat Samitis and Zila Parishads Non-official Members (Payment and Allowance) Rules, 1961.
20. The Punjab Panchayat Samitis and Zila Parishads Conduct of Proceedings Rules, 1961.
21. The Punjab Zila Parishads (Powers and Functions of Secretaries) Rules, 1962.
- 21-A. The Punjab Panchayat Samitis (Vacation of Office by Chairman and Vice-Chairman) Rules, 1965.
- 21-B. The Punjab Panchayat Samitis and Zila Parishads (Suits) Rules, 1963.
- 21-C. The Punjab Panchayat Samitis and Zila Parishads Service (Travelling Allowance and Honoraria) Rules, 1964.

21-D. The Punjab Panchayat Samitis and Zila Parishads Servants (Appeal and Punishment) Rules 1964.

21-E. The Punjab Panchayat Samitis and Zila Parishads (Sale, lease and other alienation of property and public places) Rules, 1964.

21-F. The Punjab Panchayat Samitis Taxation and Fee Rules, 1963.

21-G. The Haryana Zila Parishads (Appointment of Secretaries) Rules, 1970.

21-H. The Punjab Panchayat Samitis and Zila Parishad Service Rules, 1965.

21-I. The Punjab Panchayat Samitis and Zila Parishads (Provident Funds) Rules, 1965.

21-J. The Punjab Panchayat Samitis and Zila Parishads (General, Financial, Budget, Accounts and Audit) Rules, 1964.

22. The Punjab Local Authorities Law (Exercise of Powers) Act, 1953 (Punjab Act XXXIV of 1953) as amended upto-date.

23. The Punjab Public Service Commission (Additional Functions) Act, 1955, as amended up-to-date.

24. The East Punjab Local Authorities (Restriction of Functions) Act, 1947.

25. The Punjab Agriculture Produce Markets Act, 1939, as amended up-to-date and the Rules framed thereunder.

26. Rules framed under the Punjab Town Improvement Act, 1922, viz—

(a) The Punjab Town Improvement Trust Rules, 1949.

(b) Rules to regulate the employment, suspension, removal and conduct of officers and servants of Improvement Trusts in Punjab.

(c) The Punjab Town Improvement Trusts Provident Fund Rules, 1945.

(d) The Punjab Town Improvement Trusts Leave Rules, 1944.

(e) The Punjab Town Improvement Trusts Casual Leave Rules, 1962.

(f) The Punjab Town Improvement Trust Betterment Contribution Rules, 1954.

(g) The Punjab Town Improvement Trust Surcharge Rules, 1961.

27. The Local Authorities Loans Act, 1914.

28. The Local Authorities Loans Rules for the Punjab, 1922.

29. The Punjab Slum Areas (Improvement and Clearance) Act, 1961.

30. The Haryana Cattle Fairs Act, 1970 and the rules framed thereunder.

VI—Hindi in Devnagri Script

No books are prescribed except Hindi Prabodh. The Examination will, however, be of the Matric Standard.

SAROOP KRISHEN,
Chief Secretary.

The 23rd December, 1971

No. 8855-S-71/37347.—In exercise of the powers conferred by sub-section 9 (b) of section 2 of the Indian Stamp Act, 1899, the Governor of Haryana is pleased to confer on Shri Dhanendra Kumar, IAS, Additional Deputy Commissioner, Hissar, all the powers of Collector under the said Act to be exercised within the limits of the Hissar District.

The 29th December, 1971

No. 8964-S-71/37375.—Shri Sher Jang Singh, IAS., retired from the Indian Administrative Service on the forenoon of the 26th December, 1971, on attaining the age of 58 years.

L. M. JAIN,
Dy. Secy.